Morpholio Quick Tips
BoardPro macOS
A Getting Started and How To Guide for Beginners
Morpholio Quick Tips
BoardPro macOS

00: Trackpad Gestures
01: Start a New Board
02: Basic Controls
03: Layers
04: Board Super Tools
05: Image Toolbar
06: Products Library
07: Your Custom Library
08: Shape Seed
09: Color Seed
10: Ava (Automated Visual Assembly)
11: Presentation Mode
12: Export
00: Trackpad Gestures

BoardPro macOS works best with Apple Magic Trackpad or the trackpad built into MacBook and MacBook Pro.

**One Finger Press & Hold**
- Drag Products to Board
- Drag Products to Library
- Move Image on Board
- Drag Sidebar position
- Reorder Layer position
- Pan Board Workspace

**One Finger Click**
- Product Selection
- Image Selection
- Tool Selection
- Edit Board Title
- Edit Library Title

**One Finger Press & Swipe**
- Organize Library Folders
- Delete Library Folders

**Two Finger Pinch**
- Scale Images
- Zoom & Pan Board

**Two Finger Swipe**
- Switch between Lunch & Learn options
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01: Start a New Board

**New Board Interface**

- **Blank Board**
  - Start with a completely blank board.

- **Example Board**
  - Start with an inspiration board curated by Morpholio.
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02: Basic Controls

Interaction Overview

Drag Products To Board
Click & hold to pop up.
Then drag to position.
02: Basic Controls

Build Your Library
Click & hold to pop up. Then drag to an open Library folder or on top of the Library icon.
02: Basic Controls

Interface Overview

Board Workspace
Layout and design your board here!

Layers
Everything on your board has a corresponding layer. The products higher on the list display above of the lower layers.

See Layers Section for more.
02: Basic Controls

Product Sidebar
Discover and organize your products and images.

Product Sidebar Visibility
Click the Product Sidebar button to show or hide the Product Sidebar.

Product Sidebar Modes
Click on each mode to activate them. You can search and find products, curate your custom library, use machine learning to discover new products, and get more info about your products.

See Products Library, Your Custom Library, Shape and Color Seed Sections for more.
02: Basic Controls

Adjust Product Sidebar
Press and hold, then drag slide bar to resize Product Sidebar.
02: Basic Controls

- **Export Button**: Click to share your work with your team and clients. See Ava Section for more!

- **Presentation Mode**: Click to hide all toolbars and layers and restrict editing for presentations. See Presentation Mode Section for more.

- **Board Super Tools**: Edit canvas and grids, add and edit images, text, and sketches. See Board Super Tools Section for more.

- **Ava Controls**: Automated Visual Assembly Controls. See Ava Section for more.
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06: Products Library
03: Layers

Layers Interface

Organize Layers
Press & hold to pop up layer. Then drag up or down to desired location.

Hide/Show Layers
Turn the visibility of individual layers on or off.

Lock/Unlock Layers
Lock or unlock the ability to edit and move individual layers.
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Super Tools Interface

Sketch
Select line type, thickness & color.

Editable Text
Select fonts & colors. Edit text by Clicking T in Image Tool Bar. See Image Tool Bar section for more.

Add Image
Add from Library, Web Clipper, Camera or Cloud Drives.

Canvas & Grid Settings
See next page for details.
04: Board Super Tools

Canvas & Grid Settings

Custom Sizes
Adjust crop marks to a perfectly desired size.

Background
Select from a variety of textures, surfaces & colors.

Standard Sizes
Adjust crop marks to a perfectly desired size.

Grid Spacing X & Y
Adjust your grid as desired in horizontal or vertical lines.

Accept or Reject
Confirm or cancel changes made to your grid.
04: Board Super Tools

Add Image

Image Sources
Select images from Photos, Morpholio Cloud Drive, other cloud drives, directly from the web or take a picture with your camera to add to your board.

Entourage
Choose from Morpholio-designed graphics to add to your board including people, arrows, shapes, and numbers.
04: Board Super Tools

Add Text
Input Text
Add titles, comments, and descriptions to your board!

Edit Text Appearance
Edit text color and font.

When you’re done, click the check to confirm your text!
04: Board Super Tools

Add Sketch
Press and hold, then drag to sketch over your board.

Sketch!
Press and hold, then drag to sketch over your board.

Edit Line Appearance
Edit the color, line weight, and line type of your lines.

When you’re done, click the check to confirm your sketch!
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05: Image Toolbar

Image Toolbar Interface

Activate Image Toolbar
Click on an image to activate the Image Toolbar
05: Image Toolbar

- **Delete Image**: Delete the selected image.
- **Duplicate Image**: Create a duplicate of the selected image.
- **Change Image Order**: Move the selected image above or below other images on your board.
- **Mirror Image**: Horizontally reflect the selected image.
- **Crop Image**: Edit the boundaries of the selected image.
- **Accept Changes**: Accept the changes made and close the Image Toolbar.
05: Image Toolbar

Magic Wand
Click ✂️ to remove white background or ⬃️ to return to original image.
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06: Products Library
06: Products Library

Products Library Interface

Keyword Search
Type in names of products & companies.

Discover
Search products by category, company or recent.
06: Products Library

Filter by Color

Filter by Subcategory
06: Products Library

Product Info
Click product to popup product info.

Actions
Directly add product to board or library, get a quote & visit the product website.
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07: Your Custom Library

Custom Library Interface

Move or Delete
Press and swipe category to left with one finger. Use arrows to move folders up & down.
07: Your Custom Library

Organize Products
Press & hold to pop up a product. Then drag to reorganize.
07: Your Custom Library

New Collection
Click to create a new set of products.

Title
Click the text to name or rename any collection.
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08: Shape Seed

Shape Seed Interface

Shape Seed
Click to activate Shape Seed.

You’ll be able to find products with similar shape, material, and form!

Note: If you want to find products of a similar color use Color Seed.
08: Shape Seed

Your Board Products
All products used in your Board appear here.

Find Similar Products
Press & hold to pop up product. Then drag to center of Shape Seed to find other products that are similar to it!
08: Shape Seed

Close Shape Seed
Close Shape Seed and return to board mode.

Product Details
Click on a product to see more info, add it to your board, and more!
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09: Color Seed

Color Seed Interface

Color Seed
Click to activate Color Seed.

Note: If you want to find products of a similar shape use Shape Seed.
Your Board Products
All products used in your Board appear here.

Find Similar Color Products
Press & hold to pop up product. Then drag to center of Color Seed to find other products that have a similar color!
09: Color Seed

Product Details
Click on a product to see more info, add it to your board, and more!
09: Color Seed

Close Shape Seed
Close Shape Seed and return to board mode.

Products Specific Color Palette
You see the colors that are embedded within a product by Clicking on it. Click a color to bring it to the center to get a new set of matches.
09: Color Seed

- **Board Color Palette**: Automatically assigned based on the color palette in your board. Click any to change the color seed.

- **Color Compliments**: Click to choose between primary and complimentary color schemes.

- **Color Swatch**: Click a color to add the Swatch to your board.

- **Color Seed Brightness**: Use the slider to set the brightness of the color.

- **Color Seed Saturation**: Use the slider to set the saturation of the color.
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10: Ava (Automated Visual Assembly)

**Ava Interface**

- **Board Mode**
  - Use this mode for the majority of your design and editing. You can delete products in Board mode.

- **List Mode**
  - Use this mode to send a list of Board products including web addresses and notes to clients, contractors or teams.

- **Cut Sheet Mode**
  - Use this mode to send a book of Board products including web addresses and notes to clients, contractors or teams.
Board Mode
Use this mode for the majority of your design and editing. You can add, delete, and edit products in Board mode.
10: Ava (Automated Visual Assembly)

List Mode

List Data Controls
Use these buttons to hide or show the data you need.

List Product Controls
Click to hide or show products in the list. Note: Hidden products will be moved to the bottom of the list.

Organize List
Press & hold to pop up product. Then drag up or down to desired location.
10: Ava (Automated Visual Assembly)

Cut Sheet Mode
Use these buttons to view single cut sheets or grid layouts.

Cut Sheet View options
Use these buttons to hide or show products in cut sheets. Note: Hidden products will be moved to the bottom.

Add To Library
Click to add products to your personal library.

Cut Sheet Product Controls
Click to hide or show products in cut sheets. Note: Hidden products will be moved to the bottom.

Cut Sheet Data Controls
Use these buttons to hide or show the data you need.
Organize Cut Sheets
Press and hold to pop up product. Then drag to desired location.

Cut Sheet Information
Click on text or text box to modify, add or remove product information.

10: Ava (Automated Visual Assembly)
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11: Presentation Mode

**Presentation Mode Interface**

- **Full Window View**
  - Click arrows for presentation mode. This will hide Product Sidebar and layers.

- **Board Presentation Mode**
  - Restrict board editing for checking layout and presenting to your team or client.
11: Presentation Mode

List Presentation Mode
A clean view of your product list. Hidden images are removed from this list.
11: Presentation Mode

Cut Sheet Presentation Mode
A clean view of your product cut sheets. Hidden images are removed from this list.

Cut Sheet View Options
Use these buttons to view single cut sheets or grid layouts.
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Board Mode

Export
Click here to share your board!

Export Board
Share or export your board as a JPG or PSD to Photos, iCloud, cloud storage, Mail or AirDrop to another device.
12: Export

List Mode

Export
Click here to share your product list!

Export Product List
Share or export your product list as an Excel file.
12: Export

Cut Sheet Mode

Export
Click here to share your cut sheets!

Export Cut Sheets
Share or export your cut sheets as a PDF.
For additional information, please visit morpholioapps.com/board or morpholioapps.com/support