Morpholio Quick Tips
BoardPro macOS
A Getting Started and How To Guide for Beginners
01: Trackpad Gestures

BoardPro macOS works best with Apple Magic Trackpad or the trackpad built into MacBook and MacBook Pro.

**One Finger Click**
- Product Selection
- Image Selection
- Tool Selection
- Edit Board Title
- Edit Library Title

**One Finger Press & Swipe**
- Organize Library Folders
- Delete Library Folders

**One Finger Press & Hold**
- Drag Products to Board
- Drag Products to Library
- Move Image on Board
- Drag Sidebar position
- Reorder Layer position
- Pan Board Workspace

**Two Finger Pinch**
- Scale Images
- Zoom & Pan Board

**Two Finger Swipe**
- Switch between Lunch & Learn options
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11: Shape Seed
12: Color Seed
13: Ava (Automated Visual Assembly)
14: Presentation Mode
15: Export
COMING SOON!
02: Keyboard Commands

You can do things that normally need a mouse, trackpad, or other input device with the key combinations listed here!

**File Commands**
- New Blank Board  ⌘ N
- New Example Board  ⌘ E
- Open...  ⌘ O
- Save  ⌘ S
- Save As...  ⌘ ⌘ S

**Image Edit Commands**
- Magic Wand Increase
- Magic Wand Decrease
- Mirror Horizontal
- Edit Crop
- Edit Text

**Layer Arrangement Commands**
- Bring Forward
- Send Backward

**Edit Action Commands**
- Undo  ⌘ Z
- Redo  ⌘ ⌘ Z
- Copy
- Paste
- Duplicate
- Delete

**Image Translation Commands**
- Rotate CCW
- Scale Up
- Scale Down
- Nudge Left
- Nudge Right
- Nudge Up
- Nudge Down

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COMING SOON!
03: Start Your First Board

01. Create New Board

Start with a completely blank board or an inspiration board curated by Morpholio.

Click File and then New Blank Board or New Example Board.
03: Start Your First Board

02. Create Your Board

Use products from the curated Board library to create your moodboard.

Hint: Click & hold to pop up products from library. Then drag products to position on board.
03: Start Your First Board

03. Build Your Library

You can create your own custom library using products from your board!

Hint: Click & hold to pop up the product on your board. Then drag the product to an open Library folder or on top of the Library icon to add it to your collection.
03: Start Your First Board

04. Auto Lists & Cutsheets

Once you make your board, you can create auto shopping lists and furniture books to share with your team, collaborators, and clients!
03: Start Your First Board

05. Export & Share

You can export and share your board as an image or PSD file. You can also share your shopping list as an excel file and your furniture list as a PDF!

Export Board
Share or export your board as a JPG or PSD to Photos, iCloud, cloud storage, Mail or AirDrop to another device.
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COMING SOON!
04: Basic Controls

Interaction Overview

Drag Products To Board
Click & hold to pop up.
Then drag to position.
04: Basic Controls

Build Your Library
Click & hold to pop up.
Then drag to an open Library folder or on top of the Library icon.
04: Basic Controls

Interface Overview

Board Workspace
Layout and design your board here!

Layers
Everything on your board has a corresponding layer. The products higher on the list display above of the lower layers.

See Layers Section for more.
04: Basic Controls

Product Sidebar
Discover and organize your products and images.

Product Sidebar Visibility
Click the Product Sidebar button to show or hide the Product Sidebar.

Product Sidebar Modes
Click on each mode to activate them. You can search and find products, curate your custom library, use machine learning to discover new products, and get more info about your products.

See Products Library, Your Custom Library, Shape and Color Seed Sections for more.
04: Basic Controls

Adjust Product Sidebar
Press and hold, then drag slide bar to resize Product Sidebar.
04: Board Toolbar

- **Ava Controls**
  - Automated Visual Assembly Controls. See Ava Section for more.

- **Board Super Tools**
  - Edit canvas and grids, add and edit images, text, and sketches. See Board Super Tools Section for more.

- **Export Button**
  - Click to share your work with your team and clients. See Ava Section for more!

- **Presentation Mode**
  - Click to hide all toolbars and layers and restrict editing for presentations. See Presentation Mode Section for more.

- **Board Toolbar Interface**
  - Click the Product Sidebar button to show or hide the Product Sidebar.
05: Layers

Layers Interface

Organize Layers
Press & hold to pop up layer. Then drag up or down to desired location.

Hide/Show Layers
Turn the visibility of individual layers on or off.

Lock/Unlock Layers
Lock or unlock the ability to edit and move individual layers.
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COMING SOON!
06: Board Toolbar

Super Tools Interface

- Sketch
  Select line type, thickness & color.

- Editable Text
  Select fonts & colors. Edit text by Clicking T in Image Tool Bar. See Image Tool Bar section for more.

- Add Image
  Add from Library, Web Clipper, Camera or Cloud Drives.

- Canvas & Grid Settings
  See next page for details.
06: Board Toolbar

- **Canvas & Grid Settings**
- **Custom Sizes**
  Adjust crop marks to a perfectly desired size.
- **Background**
  Select from a variety of textures, surfaces & colors.
- **Standard Sizes**
  Adjust crop marks to a perfectly desired size.
- **Grid Spacing X & Y**
  Adjust your grid as desired in horizontal or vertical lines.
- **Accept or Reject**
  Confirm or cancel changes made to your grid.
06: Board Toolbar

Add Image

Image Sources
Select images from Photos, Morpholio Cloud Drive, other cloud drives, directly from the web or take a picture with your camera to add to your board.

Entourage
Choose from Morpholio-designed graphics to add to your board including people, arrows, shapes, and numbers.
**06: Board Toolbar**

- **Add Text**
  - Add titles, comments, and descriptions to your board!

- **Input Text**
  - Edit text color and font.

- **Edit Text Appearance**
  - Edit text color and font.

When you’re done, click the check to confirm your text!
06: Board Toolbar

Add Sketch

Sketch!

Press and hold, then drag to sketch over your board.

Edit Line Appearance

Edit the color, line weight, and line type of your lines.

When you’re done, click the check to confirm your sketch!
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07: Image Toolbar

Image Toolbar Interface

Activate Image Toolbar
Click on an image to activate the Image Toolbar.

Accept Changes
Delete the selected image.
Create a duplicate of the selected image.
Move the selected image above or below other images on your board.
Horizontally reflect the selected image.
Edit the boundaries of the selected image.
Accept the changes made and close the Image Toolbar.
07: Image Toolbar

Delete Image
Delete the selected image.

Duplicate Image
Create a duplicate of the selected image.

Change Image Order
Move the selected image above or below other images on your board.

Mirror Image
Horizontally reflect the selected image.

Crop Image
Edit the boundaries of the selected image.

Accept Changes
Accept the changes made and close the Image Toolbar.
07: Image Toolbar

Magic Wand
Click to remove white background or to return to original image.
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08: Products Library

Filter by Color

Filter by Subcategory
08: Products Library

Product Info
Click product to popup product info.

Actions
Directly add product to board or library, get a quote & visit the product website.
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Move or Delete
Press and swipe category to left with one finger. Use arrows to move folders up & down.

Custom Library Interface
COMING SOON!
09: Your Custom Library

Custom Library Interface

Move or Delete
Press and swipe category to left with one finger. Use arrows to move folders up & down.
09: Your Custom Library

- **Board Mode**: Use this mode for the majority of your design and editing. You can delete products in Board mode.
- **List Mode**: Use this mode to send a list of Board products including web addresses and notes to clients, contractors or teams.
- **Cut Sheet Mode**: Use this mode to send a book of Board products including web addresses and notes to clients, contractors or teams.

**Organize Products**: Press & hold to pop up a product. Then drag to reorganize.

**Title**: Click the text to name or rename any collection.

**New Collection**: Click to create a new set of products.
09: Your Custom Library

- **Cut Sheet View options**
- **Cut Sheet Data Controls**
- **Cut Sheet Product Controls**
- **Add To Library**

Use these buttons to view single cut sheets or grid layouts.

Use these buttons to hide or show the data you need.

Click to hide or show products in cut sheets. Note: Hidden products will be moved to the bottom.

Click to add products to your personal library.

- **Title**
  - Click the text to name or rename any collection.
- **New Collection**
  - Click + to create a new set of products.
10: Pinterest

Pinterest Portal

The Pinterest connection is different with Board for Mac and here's how it works! You can use Pinterest side-by-side with Board to drag and drop your pins into your boards.

Launch Pinterest
Click to launch Pinterest in Safari.

Note: We are updating Board to integrate Pinterest and this is the first phase!
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Add Pins to Board
Click & hold, then drag images from Pinterest to Board.
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11: Shape Seed

Shape Seed Interface

Shape Seed
Click to activate Shape Seed.

You'll be able to find products with similar shape, material, and form!

Note: If you want to find products of a similar color use Color Seed.
11: Shape Seed

Your Board Products
All products used in your Board appear here.

Find Similar Products
Press & hold to pop up product. Then drag to center of Shape Seed to find other products that are similar to it!
11: Shape Seed

Close Shape Seed
Close Shape Seed and return to board mode.

Product Details
Click on a product to see more info, add it to your board, and more!
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COMING SOON!
12: Color Seed

Color Seed Interface

Color Seed
Click to activate Color Seed.

Note: If you want to find products of a similar shape use Shape Seed.
12: Color Seed

Your Board Products
All products used in your Board appear here.

Find Similar Color Products
Press & hold to pop up product. Then drag to center of Color Seed to find other products that have a similar color!
Shape Seed Interface
Click to activate Shape Seed. You'll be able to find products with similar shape, material, and form!

Product Details
Click on a product to see more info, add it to your board, and more!
Add Products
Click & Drag a product from the Product Library, Pinterest, or your board to the center of Shape Seed to find products with similar shape, material, and form!

12: Color Seed
Products Specific Color Palette
You see the colors that are embedded within a product by Clicking on it. Click a color to bring it to the center to get a new set of matches.

Close Shape Seed
Close Shape Seed and return to board mode.
12: Color Seed

- **Board Color Palette**: Automatically assigned based on the color palate in your board. Click any to change the color seed.
- **Color Compliments**: Click to choose between primary and complimentary color schemes.
- **Color Swatch**: Click a color to add the Swatch to your board.
- **Color Seed Brightness**: Use the slider to set the brightness of the color.
- **Color Seed Saturation**: Use the slider to set the saturation of the color.
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Ava Interface

- **Board Mode**
  - Use this mode for the majority of your design and editing. You can delete products in Board mode.

- **List Mode**
  - Use this mode to send a list of Board products including web addresses and notes to clients, contractors or teams.

- **Cut Sheet Mode**
  - Use this mode to send a book of Board products including web addresses and notes to clients, contractors or teams.
Board Mode
Use this mode for the majority of your design and editing. You can add, delete, and edit products in Board mode.
13: Ava (Automated Visual Assembly)

List Mode
- Use these buttons to hide or show the data you need.

List Data Controls
- Click to hide or show products in the list.
- Note: Hidden products will be moved to the bottom of the list.

List Product Controls
- Press & hold to pop up product. Then drag up or down to desired location.

Organize List
13: Ava (Automated Visual Assembly)

**Cut Sheet Mode**

**Cut Sheet View options**
Use these buttons to view single cut sheets or grid layouts.

**Cut Sheet Product Controls**
Click to hide or show products in cut sheets. Note: Hidden products will be moved to the bottom.

**Add To Library**
Click to add products to your personal library.

**Cut Sheet Data Controls**
Use these buttons to hide or show the data you need.
13: Ava (Automated Visual Assembly)

Organize Cut Sheets
Press and hold to pop up product. Then drag to desired location.

Cut Sheet Information
Click on text or text box to modify, add or remove product information.
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14: Presentation Mode

Presentation Mode Interface

Full Window View
Click arrows for presentation mode. This will hide Product Sidebar and layers.

Board Presentation Mode
Restrict board editing for checking layout and presenting to your team or client.
List Presentation Mode
A clean view of your product list. Hidden images are removed from this list.
Presentation Mode

Cut Sheet View Options

Cut Sheet Presentation Mode
A clean view of your product cut sheets. Hidden images are removed from this list.

Cut Sheet View Options
Use these buttons to view single cut sheets or grid layouts.
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COMING SOON!
15: Export

**Export Board**
Share or export your board as a JPG or PSD to Photos, iCloud, cloud storage, Mail or AirDrop to another device.

**Export**
Click here to share your board!

**Export Product List**
Share or export your product list as an Excel file.

**Export List Mode**
Click here to share your product list!
Export Product List
Share or export your product list as an Excel file.

List Mode
Click here to share your product list!

Export
Share or export your product list as an Excel file.
15: Export

Export Cut Sheets
Share or export your cut sheets as a PDF.

Click here to share your cut sheets!

For additional information, please visit morpholioapps.com/board or morpholioapps.com/support.

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