Morpholio Quick Tips
BoardPro macOS
A Getting Started and How To Guide for Beginners
Morpholio Quick Tips
BoardPro macOS

01: Trackpad Gestures
02: Keyboard Commands
03: Start Your First Board
04: Basic Controls
05: Layers
06: Board Super Tools
07: Image Toolbar
08: Products Library
09: Your Custom Library
10: Pinterest
11: Shape Seed
12: Color Seed
13: Ava (Automated Visual Assembly)
14: Presentation Mode
15: Export
BoardPro macOS works best with Apple Magic Trackpad or the trackpad built into MacBook and MacBook Pro.

**01: Trackpad Gestures**

- **One Finger Click**
  - Product Selection
  - Image Selection
  - Tool Selection
  - Edit Board Title
  - Edit Library Title

- **One Finger Press & Swipe**
  - Organize Library Folders
  - Delete Library Folders

- **One Finger Press & Hold**
  - Drag Products to Board
  - Drag Products to Library
  - Move Image on Board
  - Drag Sidebar position
  - Reorder Layer position
  - Pan Board Workspace

- **Two Finger Pinch**
  - Scale Images
  - Zoom & Pan Board

- **Two Finger Swipe**
  - Switch between Lunch & Learn options
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02: Keyboard Commands

You can do things that normally need a mouse, trackpad, or other input device with the key combinations listed here!

File Commands

- New Blank Board  ⇧ N
- New Example Board  ⇧ E
- Open...  ⇧ O
- Save  ⇧ S
- Save As...  ⇧ ⇧ S

View Command

- Enter Full Screen  ⇧ ⇧ F

Window Command

- Minimize  ⇧ M

Modify Commands

- Scale Up  ⇧ ⇧ ⇧
- Scale Down  ⇧ ⇧ ⇧
- Mirror Horizontal  ⇧ ⇧ M
- Magic Wand Increase  ⇧ ⇧ +
- Magic Wand Decrease  ⇧ ⇧ −
- Edit Crop  ⇧ ⇧ C
- Edit Text  ⇧ ⇧ T

Arrange Commands

- Nudge Left  ⇧
- Nudge Right  ⇧
- Nudge Up  ⇧
- Nudge Down  ⇧
- Rotate CW  ⇧ ⇧ →
- Rotate CCW  ⇧ ⇧ ←
- Move Forward  ⇧]
- Move Backward  ⇧[
- Move To Front  ⇧ M
- Move To Back  ⇧ M
- Zoom In  ⇧ +
- Zoom Out  ⇧ −
- Fit On Screen  ⇧ O
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03: Start Your First Board

01. Create New Board

Start with a completely blank board or an inspiration board curated by Morpholio.

Click File and then New Blank Board or New Example Board.
03: Start Your First Board

02. Create Your Board

Use products from the curated Board library to create your moodboard.

Hint: Click & hold to pop up products from library. Then drag products to position on board.
03: Start Your First Board

03. Build Your Library

You can create your own custom library using products from your board!

Hint: Click & hold to pop up the product on your board. Then drag the product to an open Library folder or on top of the Library icon to add it to your collection.
03: Start Your First Board

04. Auto Lists & Cutsheets

Once you make your board, you can create auto shopping lists and furniture books to share with your team, collaborators, and clients!
03: Start Your First Board

05. Export & Share

You can export and share your board as an image or PSD file. You can also share your shopping list as an excel file and your furniture list as a PDF!

Export Board
Share or export your board as a JPG or PSD to Photos, iCloud, cloud storage, Mail or AirDrop to another device.
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04: Basic Controls

Drag Products To Board
Click & hold to pop up.
Then drag to position.

Interaction Overview
Build Your Library
Click & hold to pop up. Then drag to an open Library folder or on top of the Library icon.
04: Basic Controls

Interface Overview

Board Workspace
Layout and design your board here!

Layers
Everything on your board has a corresponding layer. The products higher on the list display above of the lower layers.

See Layers Section for more.
04: Basic Controls

**Product Sidebar**
Discover and organize your products and images.

**Product Sidebar Visibility**
Click the Product Sidebar button to show or hide the Product Sidebar.

**Product Sidebar Modes**
Click on each mode to activate them. You can search and find products, curate your custom library, use machine learning to discover new products, and get more info about your products.

See Products Library, Your Custom Library, Shape and Color Seed Sections for more.
04: Basic Controls

Adjust Product Sidebar
Press and hold, then drag slide bar to resize Product Sidebar.
04: Board Toolbar

- **Export Button**: Click to share your work with your team and clients. See Ava Section for more.
- **Presentation Mode**: Click to hide all toolbars and layers and restrict editing for presentations. See Presentation Mode Section for more.
- **Board Super Tools**: Edit canvas and grids, add and edit images, text, and sketches. See Board Super Tools Section for more.
- **Ava Controls**: Automated Visual Assembly Controls. See Ava Section for more.
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05: Layers

Layers Interface

Organize Layers
Press & hold to pop up layer. Then drag up or down to desired location.

Hide/Show Layers
Turn the visibility of individual layers on or off.

Lock/Unlock Layers
Lock or unlock the ability to edit and move individual layers.
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Super Tools Interface

Sketch
Select line type, thickness & color.

Editable Text
Select fonts & colors. Edit text by Clicking T in Image Tool Bar. See Image Tool Bar section for more.

Add Image
Add from Library, Web Clipper, Camera or Cloud Drives.

Canvas & Grid Settings
See next page for details.
06: Board Toolbar

Canvas & Grid Settings
- Custom Sizes: Adjust crop marks to a perfectly desired size.
- Background: Select from a variety of textures, surfaces & colors.
- Standard Sizes: Adjust crop marks to a perfectly desired size.
- Grid Spacing X & Y: Adjust your grid as desired in horizontal or vertical lines.
- Accept or Reject: Confirm or cancel changes made to your grid.
06: Board Toolbar

Add Image

Image Sources
Select images from Photos, Morpholio Cloud Drive, other cloud drives, directly from the web or take a picture with your camera to add to your board.

Entourage
Choose from Morpholio-designed graphics to add to your board including people, arrows, shapes, and numbers.
06: Board Toolbar

Add Text
Input Text
Add titles, comments, and descriptions to your board!

Edit Text Appearance
Edit text color and font.

When you’re done, click the check to confirm your text!
06: Board Toolbar

Add Sketch
Press and hold, then drag to sketch over your board.

Sketch!
Edit the color, line weight, and line type of your lines.
When you’re done, click the check to confirm your sketch!
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07: Image Toolbar

Image Toolbar Interface

Activate Image Toolbar
Click on an image to activate the Image Toolbar

Delete Image
Duplicate Image
Change Image Order
Mirror Image
Crop Image
Accept Changes
Delete the selected image.
Create a duplicate of the selected image.
Move the selected image above or below other images on your board.
Horizontally reflect the selected image.
Edit the boundaries of the selected image.
Accept the changes made and close the Image Toolbar.
07: Image Toolbar

- **Delete Image**: Delete the selected image.
- **Duplicate Image**: Create a duplicate of the selected image.
- **Change Image Order**: Move the selected image above or below other images on your board.
- **Mirror Image**: Horizontally reflect the selected image.
- **Crop Image**: Edit the boundaries of the selected image.
- **Accept Changes**: Accept the changes made and close the Image Toolbar.

**Image Toolbar Features**

- **Delete Image**: Delete the selected image.
- **Duplicate Image**: Create a duplicate of the selected image.
- **Change Image Order**: Move the selected image above or below other images on your board.
- **Mirror Image**: Horizontally reflect the selected image.
- **Crop Image**: Edit the boundaries of the selected image.
- **Accept Changes**: Accept the changes made and close the Image Toolbar.
07: Image Toolbar

Magic Wand
Click to remove white background or to return to original image.
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08: Products Library
08: Products Library

Filter by Color
Filter by Subcategory
08: Products Library

- Product Info: Click product to popup product info.
- Actions: Directly add product to board or library, get a quote & visit the product website.
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08: Products Library
09: Your Custom Library

Custom Library Interface

Move or Delete
Press and swipe category to left with one finger. Use arrows to move folders up & down.
09: Your Custom Library

Board Mode

Use this mode for the majority of your design and editing. You can delete products in Board mode.

List Mode

Use this mode to send a list of Board products including web addresses and notes to clients, contractors or teams.

Cut Sheet Mode

Use this mode to send a book of Board products including web addresses and notes to clients, contractors or teams.

Organize Products

Press & hold to pop up a product. Then drag to reorganize.

Click to create a new set of products.

Click the text to name or rename any collection.
09: Your Custom Library

Use these buttons to view single cut sheets or grid layouts.

Use these buttons to hide or show the data you need.

Click to hide or show products in cut sheets. Note: Hidden products will be moved to the bottom.

Click to add products to your personal library.

Title
Click the text to name or rename any collection.

New Collection
Click to create a new set of products.
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08: Products Library
10: Pinterest

Pinterest Portal

The Pinterest connection is different with Board for Mac and here's how it works! You can use Pinterest side-by-side with Board to drag and drop your pins into your boards.

Launch Pinterest
Click to launch Pinterest in Safari.

Note: We are updating Board to integrate Pinterest and this is the first phase!

Launch Pinterest
Click to launch Pinterest in Safari.

Note: We are updating Board to integrate Pinterest and this is the first phase!
10: Pinterest

Add Pins to Board
Click & hold, then drag images from Pinterest to Board.
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15: Export
11: Shape Seed

Shape Seed Interface

Shape Seed
Click to activate Shape Seed.

You'll be able to find products with similar shape, material, and form!

Note: If you want to find products of a similar color use Color Seed.
11: Shape Seed

Your Board Products
All products used in your Board appear here.

Find Similar Products
Press & hold to pop up product. Then drag to center of Shape Seed to find other products that are similar to it!
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14: Presentation Mode
15: Export
12: Color Seed

Color Seed Interface

Color Seed
Click to activate Color Seed.

Note: If you want to find products of a similar shape use Shape Seed.
12: Color Seed

Your Board Products
All products used in your Board appear here.

Find Similar Color Products
Press & hold to pop up product. Then drag to center of Color Seed to find other products that have a similar color!
12: Color Seed

Product Details
Click on a product to see more info, add it to your board, and more!
12: Color Seed

Add Products
Click & Drag a product from the Product Library, Pinterest, or your board to the center of Shape Seed to find products with similar shape, material, and form!

Close Shape Seed
Close Shape Seed and return to board mode.

Products Specific Color Palette
You see the colors that are embedded within a product by Clicking on it. Click a color to bring it to the center to get a new set of matches.
Your Board Products

All products used in your Board appear here. You can use one product's shape and form to find other products that are similar to it!

Note: If you want to find products of a similar color use Color Seed.

12: Color Seed

- **Board Color Palette**: Automatically assigned based on the color palate in your board. Click any to change the color seed.
- **Color Compliments**: Click to choose between primary and complimentary color schemes.
- **Color Swatch**: Click a color to add the Swatch to your board.
- **Color Seed Brightness**: Use the slider to set the brightness of the color.
- **Color Seed Saturation**: Use the slider to set the saturation of the color.
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13: Ava (Automated Visual Assembly)

**Ava Interface**

- **Board Mode**
  Use this mode for the majority of your design and editing. You can delete products in Board mode.

- **List Mode**
  Use this mode to send a list of Board products including web addresses and notes to clients, contractors or teams.

- **Cut Sheet Mode**
  Use this mode to send a book of Board products including web addresses and notes to clients, contractors or teams.
Board Mode
Use this mode for the majority of your design and editing. You can add, delete, and edit products in Board mode.
Color Palette from Product
Click & Drag a product from the Product Library, Pinterest, or your board to the center of Color Seed to find products with similar color!

List Data Controls
Use these buttons to hide or show the data you need.

List Product Controls
Click to hide or show products in the list. Note: Hidden products will be moved to the bottom of the list.

Organize List
Press & hold to pop up product. Then drag up or down to desired location.
You see the colors that are embedded within a product by clicking on it. Click a color to bring it to the center to get a new set of matches.

**Cut Sheet Mode**
- Use these buttons to view single cut sheets or grid layouts.

**Cut Sheet View options**
- Use these buttons to hide or show the data you need.

**Cut Sheet Product Controls**
- Click to hide or show products in cut sheets. Note: Hidden products will be moved to the bottom.

**Add To Library**
- Click to add products to your personal library.

**Cut Sheet Data Controls**
- Use these buttons to hide or show the data you need.
13: Ava (Automated Visual Assembly)

Organize Cut Sheets
Press and hold to pop up product. Then drag to desired location.

Cut Sheet Information
Click on text or text box to modify, add or remove product information.
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08: Products Library
14: Presentation Mode

Presentation Mode Interface

Full Window View
Click arrows for presentation mode. This will hide Product Sidebar and layers.

Board Presentation Mode
Restrict board editing for checking layout and presenting to your team or client.
14: Presentation Mode

List Presentation Mode
A clean view of your product list. Hidden images are removed from this list.
14: Presentation Mode

Cut Sheet Presentation Mode
A clean view of your product cut sheets. Hidden images are removed from this list.

Cut Sheet View Options
Use these buttons to view single cut sheets or grid layouts.
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15: Export

Cut Sheet View Options
Cut Sheet Presentation Mode
Use these buttons to view single cut sheets or grid layouts.
A clean view of your product cut sheets. Hidden images are removed from this list.
15: Export

Board Mode
Export
Click here to share your board!

Export Board
Share or export your board as a JPG or PSD to Photos, iCloud, cloud storage, Mail or AirDrop to another device.

Export Product List
Export
List Mode
Click here to share your product list!
15: Export

Export Product List
Share or export your product list as an Excel file.

Click here to share your product list!

List Mode
Export
15: Export

Cut Sheet Mode

Export
Click here to share your cut sheets!

Export Cut Sheets
Share or export your cut sheets as a PDF.
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For additional information, please visit
morpholioapps.com/board
or
morpholioapps.com/support